

PUBLIC INFORMATION REQUEST FORM

Brazos County District Clerk, 300 E. 26th Street, Suite 1200, Bryan, TX 77803

Telephone: (979)361-4230 Facsimile: (979)361-0197

Email: dcsearches@brazoscountytexas.gov

"Using teamwork to provide better service in responding to the needs of those whom we serve."

NOTICE TO REQUESTOR: This Public Information Request Form will be processed and evaluated only upon receipt of your payment. Once submitted, this request form and the information contained herein shall become a public record subject to disclosure. Cash is accepted in person only. Checks or money orders are accepted.

FIRST NAME: _____ MI _____ LAST NAME: _____

COMPANY: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

E-MAIL ADDRESS: _____

BUSINESS HOURS TELEPHONE NO. _____

FAX # (IF APPLICABLE): _____

PREFERRED DELIVERY: PICK-UP _____ US MAIL _____ ON SITE INSPECTION _____

SIGNATURE: _____ DATE: _____

PHONE NO.: (____) _____ FAX NO.: (____) _____ EMAIL: _____

FULL NAME OF PERSON TO BE SEARCHED: _____

DATE OF BIRTH: _____ **DATE OF RECORD*:** _____ **(*Within 5 years)**
(TYPE NAME OR PRINT CLEARLY)

Or, I am attaching a list of names and case numbers to be researched.

ADDITIONAL INFO (AKA's, etc): _____

Judicial Records –

Circle records to be copied:

Entire Case Final Judgment Indictment Other: _____

(Unless specified, searches will include criminal and civil from 1992 to present. In addition to records search fee of \$5.00, copies of court documents are \$1.00/page and \$5.00/per document for certified copies.)