

BRAZOS COUNTY INDIGENT DEFENSE COMPLIANCE AFFIDAVIT –
CRIMINAL CASES WITH ANNUAL CERTIFICATION OF KNOWLEDGE OF BRAZOS COUNTY INDIGENT DEFENSE PLAN / LOCAL
RULES / ADMINISTRATIVE ORDER FOR IMMIGRATION ADMONISHMENTS /
(Please initial each blank, sign at bottom and attach CLE)

The following information is required to ensure compliance with the Brazos County Indigent Defense Plan. Because you are an officer of the court, no notary is required.

- _____ I certify that I have read and understand the Brazos County Indigent Defense Plan, Local Rules and Administrative Order for Immigration and will comply with all rules and requirements listed therein.
- _____ I certify that I have complied with the continuing legal education requirements of the Brazos County Indigent Defense Plan by: (Attach copies)
- _____ maintaining my certification in criminal law with the Texas Board of Legal Specialization throughout the twelve months prior to my last birthday.
- _____ attending and receiving credit for at least (6) hours of continuing legal education in criminal law within the twelve months prior to my last birthday as shown on the attached copy of my State Bar of Texas CLE report.
- _____ attending and receiving credit for _____ hours of continuing legal education in criminal law within the twelve months prior to my last birthday and claiming credit for _____ hours of carryover credit from the year prior, as shown on the attached copy of my State Bar of Texas CLE report.
- _____ I certify that I shall provide to the court, within 72 hours of receiving notice of appointment, an acknowledgment of the appointment and confirmation that I have made reasonable efforts, as required, to contact the defendant by the end of the first working day after the appointment is received.
- _____ I certify that I **must personally visit** all incarcerated defendants within 10 days of receipt of the appointment and if the defendant is not incarcerated, I shall schedule an interview as soon as practicable.
- _____ I certify that my license is current and in good standing with the State Bar of Texas.
- _____ I certify that there is no court finding that I provided ineffective assistance of counsel.
- _____ I certify that I have not been the recipient of any public disciplinary action by the State Bar of Texas or any other attorney licensing authority of any state or the United States within the last five (5) years.
- _____ I certify that I have not been convicted of any felony offense or of any misdemeanor involving moral turpitude within the last ten (10) years. For purposes of this requirement, "convicted" includes, but is not limited to, serving any period of community supervision or deferred adjudication supervision under any federal, district or county court.
- _____ I certify that I am not delinquent in payment of obligations to the State Bar of Texas, or to any taxing authority, including Brazos County, the State of Texas and the United States.
- _____ I certify that I am not delinquent in the payment of any child support obligation.
- _____ I certify that I must notify the **Brazos County Misdemeanor Associate Court 1/Indigent Defense Office**, in writing, of any changes of address, telephone, email or standing with the State Bar of Texas.

_____ I certify that I must annually file, no later than October 15, a statement that describes the percentage of my practice time dedicated to work based on appointments accepted in this county for adult criminal cases and juvenile cases for the prior 12 months that begins October 1 and ends on September 30. The report must be submitted through the online form to the Texas Indigent Defense Commission.

_____ I acknowledge my Padilla obligation to the defendant and understand that I can obtain free assistance with immigration issues through *myPadilla.com*.

_____ I certify that I maintain an office with a telephone that is answered during normal business hours by office staff, an answering service or a voice recording device or other messaging system that can promptly locate me and notify me of any appointment or hearing. I maintain an email capable of receiving notices/messages 24 hours a day, seven days a week. **I understand that I may designate only 1 email address for my office for receipt of court correspondence, appointments and settings.**

My contact information is as follows:

Mailing Address: _____

Physical Address: _____

Office Telephone: () _____ Cell Phone: () _____

Email Address: _____

I certify that everything herein is true and correct.

Signature

Date

Clearly Printed Name