

INDIVIDUAL SURETY LICENSE APPLICATION

**BRAZOS COUNTY BAIL BOND BOARD
BRAZOS COUNTY COURTHOUSE
BRYAN, TEXAS**

**NO APPLICATION SHALL BE DEEMED COMPLETE NOR SHALL ANY LICENSE ISSUED BE
EFFECTIVE UNTIL ALL APPLICABLE PROVISIONS OF THE TEXAS OCCUPATIONS CODE,
CHAPTER 1704, AND THE CURRENT RULES AND REGULATIONS OF THIS BOARD HAVE
BEEN FULLY COMPLIED WITH**

Rev. 07/07/17

Applicant Name _____

FOR BOARD USE ONLY

DO NOT WRITE BELOW THIS LINE

Application Received by: _____ Date: _____

\$500.00 Fee Attached? (Circle one) Yes / No - Cashier's Check / Money Order (Circle One)

Assumed Name document (D.B.A.) filed with Brazos County Clerk on: _____

Outstanding un-satisfied forfeitures or judgments: _____

Tentatively Approved / Denied Date : _____

Security properly filed and in proper form on: _____ Received
by: _____

Deposited cashier's check, certificate of deposit, cash or trust deed with County Treasurer on:

Date _____ Form of Payment _____ Amount/Value _____

Application Final Approval Granted By Board and License Issued on:

License Number: _____ **Issued by:** _____ **Date**
Expires: _____

THIS LINE

DO NOT WRITE ABOVE

**CHECKLIST OF DOCUMENTS REQUIRED AT TIME OF SUBMISSION
FOR APPLICATION TO BE CONSIDERED BY THE BOARD**

INCOMPLETE APPLICATIONS WILL BE DENIED LICENSURE

- ___ A. Original application fully and properly completed with fifteen (15) PDF version copies on fifteen (15) separate CD or DVD discs.

Copies can have real person's personal information (birth dates, DL and SSN, account numbers, etc) blacked out or redacted. Copies can have security added to prohibit the data from being modified or copied.

- ___ B. Cashier's check or Money Order for Non-refundable Application Fee in the amount of \$500.00 made payable to the Brazos County Bail Bond Board. This fee is nonrefundable.
- ___ C. A Complete and Sworn Financial Statement. One electronic PDF version (supplied on CD-ROM and one printed original yearly financial statement with each application).
- ___ D. A file-stamped copy of the properly filed and currently valid Assumed Name Certificate (D.B.A) made out in Applicant's name.
- ___ E. Three (3) Signed Original letters of recommendation for the Applicant, dated within 90 days prior to the date of application, which meet the statutory requirements of the Texas Occupations Code, Chapter 1704.
- ___ F. Signed Original letters of good standing, dated within 90 days prior to the filing of this application, from the bail bond board of each Texas County in which the Applicant has ever been licensed.
- ___ G. One color photograph (3"x 4" or Larger) of the Applicant.
- ___ H. Two full sets of Applicant's fingerprints taken by a qualified member of the Brazos County Sheriff's Department, and on forms obtained from that office.
- ___ I. Designate form of \$50,000.00 security to be deposited if application is tentatively approved.
- (Circle One) Cash / Cashiers Check / Certificate of Deposit / Real Property
- ___ J. If Applicant intends to use Real Estate as security, the Application MUST include a statement listing all NONEXEMPT REAL ESTATE owned by the Applicant which is intended to be conveyed in trust to the Brazos County Bail Bond Board as security upon tentative approval of the Application. The following shall be included for EACH parcel:
- ___(1) For each property to be conveyed, a certified copy of general warranty deed that is running in the name of the Applicant.

- ____(2) Current (within 90 days prior to application) statements from every taxing unit with power to assess or collect taxes against the property indicating that there are no un-paid taxes or outstanding tax liens on the property.
 - ____(3) A sworn statement from the Applicant agreeing to keep all taxes paid on the property while it remains in trust.
 - ____(4) A sworn statement from the Applicant agreeing not to further encumber the property after conveying it in trust to the Brazos County Bail Bond Board without first notifying and obtaining the written permission of the Board.
 - ____(5) A sworn agreement from the Applicant that the Applicant will fully insure and keep current the insurance on all improvements on the property against any damage or destruction while the property remains in trust, for the full amount of the value claimed for the improvements.
 - ____(6) A current (within 90 days prior to application) appraisal made by a real estate appraiser as described in the Texas Occupations Code, Chapter 1704.
 - ____(7) A sworn statement from Applicant's Spouse, if any, agreeing to transfer to the Brazos County Bail Bond Board, as part of the trust, any right, title, or interest that the Applicant's Spouse may have in the property, and that the Applicant's Spouse will execute deeds of trust to any community property placed in the security deposit.
 - ____(8) Documentation of insurance on property listing the name of the insurance company to confirm that the property is properly insured.
- ____ K. Proof of completion of least eight hours of continuing legal education in criminal law courses or bail bond law courses, as required by the Texas Occupations Code section 1704.152 § (a)4(B).

** Please note that the Sheriff's Office will conduct a criminal history check on the applicant and agents of the applicant if the Sheriff's Office determines that such information is needed to ensure the security of the jail.

Date Application Prepared: _____ (Circle One) ORIGINAL OR RENEWAL

Current License Number: _____ Expiration Date: _____

ATTACH PAGES AS NEEDED TO FULLY ANSWER EACH QUESTION

1.

Individual Applicant Name: _____

Home Address: _____

City, State, Zip Code: _____

Home Telephone #: _____ Fax #: _____

E-mail Address _____ Age: _____

Date of Birth: _____ Place of Birth: _____

Driver's License Number: _____ Driver's License State: _____

Identification Card Number: _____ ID Card State: _____

Length of Residence in Texas: _____

Citizen of the United States: Yes _____ No _____

2.

Have you or any business of yours ever filed for or been involved in any voluntary or involuntary bankruptcy, been placed in receivership, been adjudged bankrupt, or been involved in any insolvency proceedings? Yes _____ No _____ If Yes, give full details including date of filing, location, Court, cause number, and date of final judgment: _____

3.

Must provide, for Board approval, name and any assumed name (DBA) under which this bonding business will be conducted. If not provided in this application, DBA will not be permitted without Board approval.

Date D.B.A. was filed with Brazos County Clerk:

4.

Business Address:

City, State, Zip:

Business Telephone:

 Fax:

5.

Will this applicant conduct bail bonding business at any other locations?

Yes _____ No _____ If Yes, explain fully giving all addresses and reasons:

6.

Will any business other than bail bonding be conducted at the addresses listed in sections 4 and

5? Yes _____ No _____ If Yes, give full details as to other business which will be

conducted:

7.

Is this business a Partnership or Limited Partnership? Yes_____ No_____ If Yes, give full details for each partner as for Applicant questions 1 and 2, and attach a copy of the Partnership Contract or Agreement and any filings made with the Secretary of State regarding the partnership:

8.

Is this business owned, in whole or in part, by any person or persons (including Corporations) other than the Applicant? Yes_____ No_____ If Yes, give full details for each co-owner or partial ownership interest as for Applicant in question numbers 1 and 2, and attach a copy of all documents creating such ownership interests:

9.

Are you married under the laws of Texas or any other jurisdiction? Yes_____

No_____

Applicant Spouse's Name: _____

[If address, phone number & home fax are same as applicant, just right 'same' in blank.]

Spouse Home Address: _____

City, State, Zip Code: _____

Home Telephone #: _____ Fax #: _____

Social Security Number (optional): _____ Age: _____

Date of Birth: _____ Place of Birth: _____

Driver's License Number: _____ Driver's License State: _____

Identification Card Number: _____ ID Card State: _____

10.

Have you ever been connected in any way with any bail bonding company other than the one for which you are now applying? (including owning, partial interest in, worked for, etc.)

Yes_____ No_____ If Yes, explain, giving full details including names, nature of connection and dates: _____

11.

Have you, or any business owned in whole or in part by you, ever been denied or refused a bail

bond license in any state or withdrawn an application to avoid such action?

Yes_____ No_____ If Yes, explain, giving full details including State, County, Date, and Reason:

12.

Have you, or any business owned in whole or in part by you, ever had a bail bond license suspended, canceled, or revoked by any bail bond board? Yes_____ No_____

If Yes, explain, giving full details including County, Dates, Reasons, etc.: _____

13.

List all employees and/or agents that are going to work for or that are now working for this bail bonding company and give their name, date of birth, social security number (optional), driver's license number and state and their Texas identification card number if any.

Full Name

DOB

DL/ID #

City of Residence

14.

Are you, or any businesses with which you are in any way connected, currently involved in any civil litigation, suits, etc. (Excluding bond forfeitures)? Yes_____ No_____

If Yes, attach copy of suit and give full details including County, Court, Cause Number, Date filed, and nature of litigation: _____

15.

Have you ever been convicted of any felony or misdemeanor offense, in **ANY** jurisdiction since August 27, 1973 (excluding traffic offenses punishable by fine only)? Yes_____ No_____

If Yes, explain, giving full details including jurisdiction, State, County, Case Number, Court, Charge, Date of Offense, and Final Disposition:

16.

List **ALL** Texas Counties in which you or any business owned in whole or in part by you now has or has ever had a bail bond license.

17.

List **ALL** Texas counties in which you or any business owned in whole or in part by you has ever executed bail bonds without being licensed.

18.

On how many bail bonds do you now appear as surety, in Brazos County ? _____

What is the total amount of outstanding bail bonds on which you now appear as the surety in

What is the total amount of outstanding bail bonds on which you now appear as the surety in other counties in Texas? _____

List all bail bond forfeiture judgments that you are liable for in Texas, or for which any business owned in whole or in part by you is liable. This includes forfeitures on appeal.

[illegible]

Are there any unsatisfied judgments pending against you personally or against any business (other than what is listed in section 19) which you have ever owned? Yes _____ No _____

If Yes, give a complete list including full details such as number, County, Cause Number, Names, Dates, and Amounts of Judgments: _____

21.

Have you ever been a party to any contract or any other agreements whereby you granted or agreed to grant an option to anyone to purchase any or all of your assets?

Yes _____ No _____ If Yes, give full details and attach a copy of the contract or agreement: _____

22.

Attach all additional pages and required documents following this page and make a complete list below of each document attached and made a part of this application:

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ATTACH ALL THREE PAGES OF NOTARIZED APPLICANT OATH FOLLOWING**ALL OTHER ATTACHMENTS LISTED ABOVE****APPLICANT OATH**

I, the undersigned Applicant, do hereby certify that I have personally read and reviewed this application, and I do hereby state and certify under oath that there are no misrepresentations, omissions, or falsifications in the foregoing statements and answers including all attachments, and that the entries made above and on all attachments are true, complete and correct to the best of my knowledge and belief and are made in good faith.

I do hereby request and authorize the Brazos County Bail Bond Board or its designee to make a thorough and complete investigation of me, including a credit report, and of the facts and assertions made within this application in order to confirm their truthfulness or falsity.

I do hereby request and authorize any person or persons, each former employee or employer, or any firm or corporation referred to in this application to give any information and answer all questions asked concerning this application as deemed needed by the Brazos County Bail Bond Board or its designee in the investigation or re-investigation of this application and its contents.

I hereby agree and consent that in the event that this application is found to contain any false statement, omission of information or misrepresentation of any kind, this application will be denied.

In consideration of granting this bail bond license and in order to insure payment of any and all obligations incurred by my bail bonding business due to this license, I will deposit with the Brazos County Treasurer, security in the form of:

(check one)

_____ Cash in the amount of Fifty Thousand Dollars (\$50,000.00)

_____ A Cashiers Check drawn on an institution insured by the Federal Deposit Insurance Corporation, a branch of the United States Government, in the amount of Fifty Thousand Dollars (\$50,000.00) and made solely payable to the Brazos County Treasurer, in a form which is acceptable to the Brazos County Treasurer and the Brazos County Bail Bond Board.

_____ A Certificate of Deposit drawn on an institution insured by the Federal Deposit Insurance Corporation, a branch of the United States Government, in the amount of Fifty Thousand Dollars (\$50,000.00) and made payable to the Brazos County Treasurer, in a form which is acceptable to the Brazos County Treasurer and the Brazos County Bail Bond Board, and assigned to the Brazos County Treasurer on the Bail Bond Board's approved form.

_____ A deed of trust on the deed of trust form approved by the bail bond board to Nonexempt real estate of a recently appraised value of Fifty Thousand Dollars (\$50,000.00) or more, as prescribed in the Texas Occupations Code, Chapter 1704, and in a form which is acceptable to the Brazos County Treasurer and the Brazos County Bail Bond Board may direct and approve.

I further understand that any license issued by the Brazos County Bail Bond Board shall be considered tentatively issued and immediately revocable until the form of security which I supply is properly filed and thereafter deemed to be in acceptable form by the Brazos County Treasurer and the Brazos County Bail Bond Board.

I, the undersigned Applicant, do certify that I have read and understand the Brazos County Bail Bond Board rules and regulations and Chapter 1704 of the Texas Occupations Code, and I agree that I and each of my employees will comply with and be bound by these laws and rules.

Date: _____

Signature of Applicant

Typed Name of Applicant

Assumed Name or D.B.A. of Applicant's Business

Subscribed and sworn to before me this the _____ day of _____, A.D.
20____, by _____, Affiant.

Affix Notarial Seal

Notary Public in and for the County of _____

and the State of Texas.

My Commission Expires: _____

State of _____

County of _____

The person whose signature appears above personally appeared before the undersigned, a Notary Public in an for the above named County and State, on the day and date above named, and acknowledged the execution of the foregoing instrument to be the voluntary act and deed of the applicant therein named and for the purpose therein set forth, that they are duly authorized to execute the foregoing instrument, and that the statements and representations therein contained are true and correct to the best of their knowledge and belief.

Affix Notary Seal

Notary Public in and for

The County of _____

The State of _____

