

Filing for travel pay as a veteran involves a few specific steps and requirements. Here's a comprehensive guide on how to proceed:

Eligibility

First, verify that you are eligible for travel pay. You may qualify for travel reimbursement if you:

- Have a service-connected disability rating of 30% or more.
- Are traveling for treatment of a service-connected condition.
- Receive a VA pension.
- Have an income below the maximum annual VA pension rate.
- Are traveling for a scheduled compensation or pension exam.
- Are a veteran traveling for a scheduled VA appointment.

Steps to File for Travel Pay

- 1. Register in the Beneficiary Travel Self-Service System (BTSSS):**
 - Visit the BTSSS website and log in using your DS Logon, My HealtheVet, or ID.me account.
 - If you don't have an account, you'll need to create one.
- 2. Submit a Travel Claim:**
 - Log in to the BTSSS and navigate to the travel reimbursement section.
 - Complete the travel claim form by providing details such as the date of travel, destination, and purpose of the visit.
 - Attach any required documentation, such as proof of appointment and receipts for expenses incurred (if applicable).
- 3. Include Necessary Documentation:**
 - Ensure you have all required documents, including:
 - Appointment verification.
 - Receipts for public transportation, tolls, and parking fees.
 - A copy of your VA appointment letter or printout from My HealtheVet showing the appointment date and time.
- 4. Review and Submit:**
 - Double-check all the information for accuracy.
 - Submit your claim through the BTSSS portal.
- 5. Follow Up:**
 - After submitting your claim, you can track its status through the BTSSS.
 - If additional information is required, you will be notified through the portal or via email.

Manual Submission

If you are unable to use the BTSSS, you can file a paper claim:

1. Obtain VA Form 10-3542 (Veteran/Beneficiary Claim for Reimbursement of Travel Expenses).

2. Complete the form with all required information.
3. Submit the form to the Beneficiary Travel Office at your local VA Medical Center or mail it to the address provided by the VA.

Contact Information

If you need assistance with filing your claim, contact the Beneficiary Travel Office at your VA Medical Center. You can find contact details on the VA's facility locator.

Resources

- [VA Beneficiary Travel Program](#)
- [BTSSS Login](#)

By following these steps, you can efficiently file for travel pay and ensure that you are reimbursed for eligible travel expenses related to your VA medical appointments.